

# A.N. Invoice Portal

## Create Account – Direct Suppliers

November 2019



# Summary

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**Create your A.N. account**

2

**Convert Light account into an Enterprise account**

3

**Invoices Payment status and Remittance Advice**

# 1. Create your A.N. account

First clicks to install you in your new E-Invoicing experience



Before you start your A.N. E-Invoicing process, please complete your supplier account data *by converting you Light account into an enterprise account:*

*A.N. ACCOUNT UPGRADE is FREE for our DIRECT Suppliers using Ariba Network Invoice Portal!*

# 1. Create your A.N. account

- In your A.N. Invoice status email, you have a link to access A.N. account creation form

INVOICE STATUS FROM <BUYER NAME>

Invoice Summary			
Date:	15 Nov 2019	From:	<Supplier Name>
Invoice Number:		Email:	junk.phoenix@ariba.com
Amount:	\$10.00 USD	To:	<Buyer Name>
		Contact:	claude.chassard@faurecia.com

Please note that <Buyer Name> is now using the Ariba® Network, an Internet-based service, to provide invoice status visibility to you. You can now view and track your invoices. This step is also required if you already have an account on Ariba Network.  
For more information, visit <http://supplier.ariba.com>.

**To activate your account:**  
Register for a Free Ariba Network, standard account or link to an existing account. Continue

Dear Supplier,

Faurecia is developing a new Invoice status Portal within its core Ariba Procure to Pay solution. In order to check your invoices with corresponding booking and payment status, Faurecia invites you to follow the link and instructions available in this email. You will be requested to either create an account on the Ariba platform or log-in with your already existing Ariba supplier's account.


We are pleased to inform that access to Ariba Enterprise account is **FREE** for our Direct supplier's invoicing in a digital format.

- “Join your Customer on Ariba Network!”


Ariba Network

Join your customer on Ariba Network!


[Sign up](#)  
Already have an account? [Log in](#)



**Strengthen relationships**  
Collaborate with your customer on the same secure network.



**Connect faster**  
Exchange documents electronically and streamline communications.



**Reach more customers worldwide**  
Sign up with Ariba Discovery and increase sales leads.

Ariba Network standard account is **Free**  
[Learn more](#)

**Note:** If you already have an A.N. account you can Sign up your account to connect with Faurecia

# 1. Create your A.N. account

## ■ Complete the registration form

Register

Company information

\* Indicates a required field

Company Name\*

Company Name (Latin Characters)\*

Country\*  If your company has more than one office, enter the main office address. You can enter more addresses such as your shipping address, billing address or other addresses later in your company profile.

Address\*

Address (Latin Characters)\*

Line 2

Latin Characters

Postal Code\*

Postal Code (Latin Characters)\*

City\*

City (Latin Characters)\*

State

State (Latin Characters)\*

User account information

\* Indicates a required field

Name\*   [SAP Ariba Privacy Statement](#)

Email\*

Use my email as my username

## ■ Agree with terms and conditions

Tell us more about your business ▶

Ariba will make your company profile, which includes the basic company information, available for new business opportunities to other companies. If you want to hide your company profile, you can do so anytime by editing the profile visibility settings on the Company Profile page after you have finished your registration. By clicking the Register button, you expressly acknowledge and give consent to Ariba for your data entered into this system to be transferred outside the European Union, Russian Federation or other jurisdiction where you are located to Ariba and the computer systems on which the Ariba services are hosted (located in various data centers globally), in accordance with the Ariba Privacy Statement, the Terms of Use, and applicable law.

You have the right to access and modify your personal data from within the application, by contacting the Ariba administrator within your organization or Ariba, Inc. This consent shall be in effect from the moment it has been granted and may be revoked by prior written notice to Ariba. If you are a Russian citizen residing within the Russian Federation, You also expressly confirm that any of your personal data entered or modified in the system has previously been captured by your organization in a separate data repository residing within the Russian federation.

- I have read and agree to the [Terms of Use](#)
- I have read and agree to the [SAP Ariba Privacy Statement](#)

Register

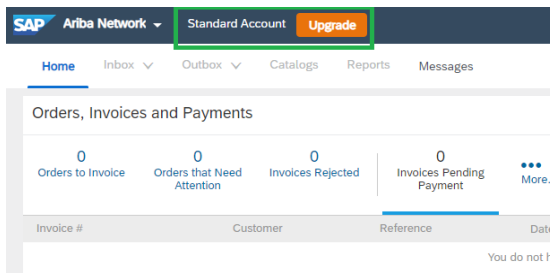
Cancel

- You will receive an account confirmation email to finalize the account creation

**NOTE: No need to validate/approve the account**

## 2. Convert Light account into an Enterprise account

- Click in the button “Upgrade”:



Upgrade to realize the full value of Ariba Network!

	STANDARD ACCOUNT Your current account	ENTERPRISE ACCOUNT <a href="#">Upgrade</a>
<b>FULFILLMENT</b>	<ul style="list-style-type: none"> <li>✓ Respond to emailed orders using features that your customer requests, like order confirmations, ship notices and invoices</li> <li>✓ Check invoice status and create non-PO invoices, if supported by your customer</li> </ul>	<ul style="list-style-type: none"> <li>✓ Skip the emails. Get and manage <b>Only available CC Inv. and payment Status</b></li> </ul>
Orders and invoices		
Catalogs		<ul style="list-style-type: none"> <li>✓ Publish catalogs that detail your <b>Not available for Free Account</b></li> </ul>
Integration		
Legal Archive		<ul style="list-style-type: none"> <li>✓ Access to long-term invoice archiving (regional restrictions apply)</li> </ul>
Reporting		<ul style="list-style-type: none"> <li>✓ Get reports to track transactions and sales activities</li> </ul>
Support	Help Center	<ul style="list-style-type: none"> <li>✓ Help Center, phone, chat, and web form</li> </ul>
Fees	Free	<ul style="list-style-type: none"> <li>✓ <b>Free for Direct suppliers</b></li> </ul>

**A.N. ACCOUNT UPGRADE is FREE** for our DIRECT Suppliers using Ariba Network Invoice Portal!

SELLING

## 2. Convert Light account into an Enterprise account

### ■ Confirm Upgrade

Confirm upgrade

Upgrade this Ariba Network standard account to an enterprise account; fees may apply.

By checking the box, and selecting **Upgrade**, you are confirming, on behalf of your organization, the upgrade of this Ariba Network supplier account (TESTPM01-TEST, ANID AN01473862868-T) from a standard account to an enterprise account according to the Terms of Use (Suppliers). Note that fees may apply to transactions after the upgrade. You won't be able to change this account to a standard account after this upgrade.

**Note:** Free Enterprise account will provide access to A.N. Carbon Copy (C.C.) Invoice Portal and Invoice Payment information.  
A.N. PO management or E-Invoicing not available!

**IMPORTANT NOTE:** All information about Invoices status and Payment Status will be available exclusively in Ariba Network invoice portal!

# 3. Invoices Payment status and Remittance Advice

SAP Arba Network Enterprise Account

Home Inbox Outbox Catalogs Reports Messages Documents Create

Remittances

Search Filters

Remittances (2)

Transaction #	Customer	Payment Date	Account ID	Method	Reference Number	Gross	Discount	Adjustment	Net	Difference	Status	Routing Status
FR0129000000002019	FAURECIA	5 Apr 2019		Wire	2900000000	119,333.00 EUR	0.00 EUR	0.00 EUR	119,333.00 EUR	160.00 EUR	Paid	Sent
FR0129000000012019	FAURECIA	5 Apr 2019		Wire	2900000001	3,000.00 EUR	0.00 EUR	0.00 EUR	3,000.00 EUR		Paid	Sent

Remittance Advice only available in Enterprise accounts!

Individual History invoice status available in both A.N. Accounts

Invoices

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Invoice #	Supplier	Reference	Source Doc	Date	Amount	Routing Status	Invoice Status
5300003495	Test Supplier	4501416325	Order	2 Oct 2019	456.54 EUR	Acknowledged	Paid
5300003656	Test Supplier	Non-PO	Non-PO	2 Oct 2019	107.29 EUR	Acknowledged	Paid
5300002868CN	Test Supplier	Non-PO	Non-PO	2 Oct 2019	-1,013.27 EUR	Acknowledged	Paid
3637300138 FT2	Test Supplier	Non-PO	Non-PO	2 Oct 2019	773.75 EUR	Acknowledged	Paid

History

Status	Comments	Changed By	Date and Time
	This document has been digitally signed.	PropagationProcessor-124996054	7 Nov 2019 3:25:31 PM
	The invoice status has been successfully updated to Paid by FAURECIA SERVICES GROUPE. Description: - Posted -	ANCXMLDispatcher-125034007	14 Nov 2019 9:15:13 PM

Remittance Advice: FR0129000000002019 (Paid)

Print Export cXML Download CSV

Detail History

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From FAURECIA PAYER: FSA-FAURECIA-TEST (Show Payer Details) To Supplier-TEST (Show Payee Details)

REMITTANCE ADVICE FR0129000000002019 (Paid)  
Gross Amount: 119,333.00 EUR  
Withholding Tax: (0.00 EUR)  
Amount Paid: 119,333.00 EUR  
Estimated Settlement on 5 Apr 2019

Payment Detail

Payment Method: Wire  
Reference Number: 2900000000  
Related Payment: FR0129000000002019  
Identified Differences: 1 Line Item(s): 160.00 EUR

Routing Status: Sent  
Transaction Date: 5 Apr 2019

ADDITIONAL INFORMATION

Line Items (4)

Line #	Payable Reference	Gross Amount	Discount	Withholding Tax	Adjustment	Net Amount Paid	Scheduled Payment
1	Invoice: 117733_FRD... (Show Details)	117,733.00 EUR	0.00 EUR			117,733.00 EUR	
ADDITIONAL INFORMATION							
originalInvoiceNo: 117733_FRD_CC buyerInvoiceID: 2800000008 fiscalYear: 2019 Company Code: FR01							
2	Invoice: Test2 BR 2803 (Show Summary)	800.00 EUR	0.00 EUR			800.00 EUR	
MATCHING INVOICE							
Original Invoice Date: 28 Mar 2019							
Invoice Subtotal: 800.00 EUR Total Tax: 360.00 EUR Invoice Total: 960.00 EUR Difference: 160.00 EUR							
ADDITIONAL INFORMATION							
originalInvoiceNo: TEST2 BR 2803 buyerInvoiceID: 5100000001 fiscalYear: 2019 Company Code: FR01							
3	Invoice: TEST1CC2903 BR	400.00 EUR	0.00 EUR			400.00 EUR	
ADDITIONAL INFORMATION							
originalInvoiceNo: TEST1CC2903 BR buyerInvoiceID: 5100000002 fiscalYear: 2019 Company Code: FR01							
4	Invoice: BRTest1 050419 (Show Details)	400.00 EUR	0.00 EUR			400.00 EUR	
ADDITIONAL INFORMATION							
originalInvoiceNo: BRTest1 050419 buyerInvoiceID: 5100000007 fiscalYear: 2019 Company Code: FR01							
Gross Amount: 119,333.00 EUR Withholding Tax: (0.00 EUR) Adjustment: (0.00 EUR) Amount Paid: 119,333.00 EUR							

**IMPORTANT NOTE: Payment advices will not be sent by email anymore. Supplier's must have A.N. access to follow there invoices payment status.**



Let's make procurement smarter together!



For more information about Faurecia E-invoicing process, please access Faurecia website: <https://www.faurecia.com/en/fournisseurs/ariba-support>

Faurecia Supplier Enablement team  
[ariba.supplier.invportal@faurecia.com](mailto:ariba.supplier.invportal@faurecia.com)